



HEIN HTET SOE

ABOUT ME

- Self-motivated and adaptable individual with strong communication skills and a commitment to continuous learning.
- Comfortable working with technology, solving problems, and learning new responsibilities quickly.
- Dedicated to providing professional service while approaching every task with responsibility, accuracy, and a positive attitude.

EDUCATION

Grade 12 (GED)*

KMD Exam Center

Completed in July 2024

Bachelor of Computer Science

University of the People

Planned - 2027

SKILLS

- Communication
- Problem Solving
- Organization
- Adaptability
- Teamwork
- Computer Literacy

LANGUAGE

- Burmese — Native
- English — B2 (Upper-Intermediate)



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<https://heinhtetsoe.dev>



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Mandalay, Myanmar (Burma)

EXPERIENCE

Junior Associate

(2026 - Present)

AYA Bank PCL | Division 5, MDY-3

- Assist with daily branch operations and provide professional support to customers and team members.
- Handle assigned tasks and documentation with accuracy, responsibility, and attention to detail.
- Communicate effectively with colleagues and customers while following established procedures and workplace standards.

Independent Technology Learning

(2024 - Present)

- Independently learn computer hardware, software, and Android systems through online resources.
- Research and compare technical information to evaluate products and solve practical problems.
- Assist family and friends with technology-related questions and device setup.
- Continuously develop analytical thinking and digital literacy through self-directed learning.

PROFESSIONAL DEVELOPMENT

Professional Mindset

(2024 - Present)

- Communicate respectfully and work well with people from different backgrounds.
- Value responsibility, accuracy, and professionalism in every task.
- Approach challenges with a willingness to learn and improve.

Personal Growth

(2024 - Present)

- Built strong self-learning habits through independent study.
- Developed adaptability by continuously learning new skills and taking on unfamiliar challenges.
- Committed to continuous personal and professional improvement

*GED (General Educational Development) is a high school equivalency credential.

*Resume Information: This resume was last updated in August 2026. For the most up-to-date version and additional information, please visit my personal website.